



Position Title: Director of Finance (Risk, Cash Management, Special Projects)

About North Atlantic

North Atlantic is a diverse and growing, province-wide leader in retail gas and convenience, residential, commercial, and wholesale fuels. For over 30 years, we've built our reputation on quality products, extraordinary service, and support for local communities. With our *people first* approach, North Atlantic looks for dynamic individuals who take initiative and who are committed to fostering a strong team environment. We want people who are known for their positive attitude, genuine communications, and personal drive.

As we advance our business for the future, North Atlantic is driven to developing efficient and green energy solutions aligned to the needs of the world in which we live. Committed to sustainable and responsible business practices, we're driving industry forward, supporting new skills and new jobs for this ever-evolving landscape.

For more information about the North Atlantic, please visit www.northatlantic.ca

Position Overview

Reporting to the Chief Financial Officer (CFO), and taking direction from the executive team, the Director of Finance is a strategic visionary guiding the organization toward financial excellence. The position is responsible for the management of banking and credit facilities, risk and insurance, investment analysis, applications and processes and driving innovative solutions that align with the organization's objectives.

The role will be responsible for optimizing cash management, financial and operational risks. The Director of Finance will support potential new ventures and projects, assist with transition of new businesses into existing operations and help streamline processes. Working closely with the executive team, Controllers and other leaders, The Director of Finance will play a pivotal role in designing and implementing the digital transformation of the finance function.

Duties and Responsibilities:

Cash Management

- Responsible for maintaining and improving cash flow forecasting, collaborating with finance teams for analysis and reporting, and ensuring effective cash and liquidity management.
- Management of banking and credit relationships.
- Lead and manage North Atlantic's banking needs, including acting as the primary relationship holder, selecting required banking products, opening and closing accounts, maintaining KYC requirements, maximizing returns on idle cash, and minimizing fees.
- Oversee the daily cash positioning, forecasting and liquidity planning to ensure the Company meets its financial obligations.
- Ensure the establishment of effective internal controls and processes to govern cash movements.
- Review/Approve electronic disbursements.
- Support the Company's financing requirements as required, including credit agreement reporting, compliance, and record keeping related to the company's credit facilities.
- Support external audit on treasury matters.



Risk & Insurance

- Oversight of corporate insurance program and related monitoring and management of risks.
- Collaborate with insurance brokers and internal stakeholders to ensure optimal insurance coverage and risk mitigation.
- Implement and maintain enterprise risk management (ERM) frameworks and tools for evaluating financial and operational risk across business units.
- Conduct periodic risk assessments and present findings to the executive leadership team.

Analysis & Special Projects

- Develop financial models and business cases to assess potential new opportunities.
- Develop detailed project plans, timelines, and budgets for new ventures.
- Establish KPIs and tracking systems to measure success.
- Lead and support implementation and optimization of financial systems, including ERP/Accounting systems.
- Maintain awareness of general economic, business, financial conditions, regulatory and taxation issues and their impact on the organization.
- Identify and evaluate opportunities for cost optimization, revenue enhancement, and risk mitigation, making recommendations to executive management as appropriate.
- Prepare and present reports to the Executive and external stakeholders as needed.
- Other duties as required.

Qualifications

- Bachelor's degree in finance, economics or related discipline required.
- Completion of CPA and/or MBA preferred.
- 10+ years progressive business experience.
- Experience in treasury, finance and risk management.
- Experience with acquisitions and supporting analysis and due diligence.
- Advanced excel skills and proven experience with complex financial modelling.
- Demonstrated high level of accountability, integrity, and ethics with steadfast resolve.
- Proficient in Microsoft office suite.
- Exceptional problem solving and communication skills.
- Ability to foster effective collaboration with internal and external stakeholders.
- Ability to plan, organize, develop, implement, and interpret goals, objectives, and policies.
- Sound analytical thinking, planning, prioritization, and execution skills.
- Enthusiastic, self-starter with the ability to work as a team, and take initiative to contribute to the company's overall success.

North Atlantic is committed to Employment Equity. Accommodations during the recruitment process are available upon request for candidates with disabilities.

We offer a competitive compensation and benefits package which include Health and Dental, Wellness Program • Short-Term and Long-Term Disability • Life Insurance • Company Pension Plan with employer contribution • Employee and Family Assistance Program • Free on-site parking • Employee engagement activities (*benefits vary based on employment status)



If you are a highly motivated team player, have the qualifications, and are prepared to meet the challenges as outlined, we invite you apply by submitting your resume and cover letter to careers@northatlantic.ca by July 21, 2025.