



A North Atlantic and Petro-Canada
Limited Partnership

Job Title: Director of Finance

ABOUT NORTH SUN ENERGY

North Sun Energy is a strategic partnership between North Atlantic and Suncor for operation and growth of the retail networks in Nova Scotia, Prince Edward Island (PEI), and Newfoundland and Labrador through the North Atlantic and Petro-Canada brands. NSE's growth strategy includes the build out of Quick Service Restaurants (QSR's), where NSE is the owner and operator of multiple franchised QSR's.

For more information about North Atlantic, please visit www.northatlantic.ca

Position Overview

Reporting to the Chief Financial Officer (CFO), and taking direction from the North Sun executive team, the Director of Finance is a strategic visionary guiding the organization toward financial excellence. The position is responsible for the optimization of finance services, applications and processes and driving innovative solutions that align with the organization's objectives.

The role will work closely with internal stakeholders to formulate plans that drive process improvement, implement departmental budgeting and reporting, develop and track Key Performance Indicators and ensure consistent application of processes and controls. Working closely with the executive team, Controllers and other leaders, you will play a pivotal role in designing and implementing the digital transformation of the finance function.

The Director of Finance will lead the Accounts Payable, Accounts Receivable, Credit, and Financial Analysis functions for North Sun Energy. The role will oversee cash management, tax remittances, risk and insurance, capital reporting, finance systems, intercompany and consolidation functions and support the needs analysis of new business opportunities.

Roles and Responsibilities:

- Develop and implement consistent financial strategies, policies, and procedures across all entities.
- Support the development of automated reporting for multiple retail and QSR locations.
- Lead the annual budgeting process and monthly/quarterly financial forecasting efforts.
- Oversee consolidated budgeting, forecasting, financial reporting, and cash flow management.
- Develop and oversee delivery of internal reports and KPIs to help key personnel manage operations.
- Work with Controller and staff to ensure the effective and timely delivery of all accounting and finance operations reports and implementation of control frameworks.
- Provide leadership and direction to the finance team, including Accounts Payable, Accounts Receivable, business analysis, tax, treasury and risk management.
- Foster a culture of performance with emphasis on accountability, collaboration, and continuous improvement.

- Partner with executive leadership to develop and execute strategic initiatives that drive growth, profitability, and operational efficiency.
- Manage relationships with external stakeholders, including banks, ensuring compliance with all financial regulations and reporting requirements.
- Maintain awareness of general economic, business, financial conditions, regulatory and taxation issues and their impact on the organization.
- Identify and evaluate opportunities for cost optimization, revenue enhancement, and risk mitigation, making recommendations to executive management as appropriate.
- Recruit, train and mentor accounting team members.
- Preparing and presenting financial reports to the Executive, Board of Directors and external stakeholders as needed.
- Oversight and consolidation of retail financial operations from the North Sun network, spanning three provinces in Atlantic Canada.
- Other duties as required.

Qualifications:

- Completion of CPA program.
- Bachelor's degree in finance, Economics or related discipline required.
- 10+ years progressive business experience with 3+ years in leadership role.
- Demonstrated high level of accountability, integrity, and ethics with steadfast resolve.
- Proficient in Microsoft office suite.
- Exceptional problem solving and communication skills.
- Ability to foster effective collaboration with internal and external stakeholders.
- Well developed coaching and leadership skills, both on a formal and informal basis.
- Ability to plan, organize, develop, implement, and interpret goals, objectives, and policies.
- Sound analytical thinking, planning, prioritization, and execution skills.
- Enthusiastic, self-starter with the ability to work as a team, and take initiative to contribute to the company's overall success.
- Retail experience considered an asset.

North Sun Energy is committed to Employment Equity. Accommodations during the recruitment process are available upon request for candidates with disabilities.

We offer a competitive compensation and benefits package which include Health and Dental, Wellness Program • Short-Term and Long-Term Disability • Life Insurance • Company Pension Plan with employer contribution • Employee and Family Assistance Program • Free on-site parking • Employee engagement activities

(*benefits vary based on employment status)

If you are a highly motivated team player, have the qualifications, and are prepared to meet the challenges as outlined, apply by submitting your resume and cover letter to careers@northatlantic.ca by Friday, May 30th, 2025.